NCAA RULES EDUCATION
Official Visits
October 2, 2012
NCAA Bylaw: 13.02.16.1

**Official Visit:**

A campus visit to a member institution by a prospective student-athlete financed in whole or in part by the institution
OFFICIAL VISIT LIMITATIONS
ON POTENTIAL STUDENT-ATHLETE

NCAA Bylaws: 13.6.2.1; 13.6.2.2; 13.6.2.2.1; 13.6.2.2.2

• One official visit per institution

• A maximum of five expense-paid visits

• Not earlier than the opening day of classes senior year

• Men’s Basketball: may not occur earlier than January 1 of his junior year of high school

• Women’s Basketball: may not occur during the July evaluation period
OFFICIAL VISIT LIMITATIONS ON POTENTIAL STUDENT-ATHLETE

NCAA Bylaws: 13.6.2.3; 13.6.2.3.1

• Prospective Student Athlete (PSA) may receive five additional visits beginning October 15 after completion of High School

• May not be provided to a non-qualifier in his or her first year at a two-year institution

• Non-qualifier must completed an academic year at a two-year college
NCAA Bylaw: 13.6.3

- Test score taken on a national testing date; SAT or state administered ACT

- High School or college transcript

- Register with the NCAA Eligibility Center

- Placed on institution’s IRL (Institutional Request List)

- Official Visit Pre-Approval Checklist Form
# Pre-Visit Requirements

**University of Georgia Compliance Office**

## Official Visit Pre-Approval Form

**Prospect's Name:**

**Sport:**

**Address:**

**Street, City, State, Zip**

**Prospect is:**

- [ ] High School Student
- [ ] Two-Year College Student
- [ ] Four-Year College Student (Permission to contact must be attached)

**Is PSA in their first year at the IC?**

- [ ] Yes
- [ ] No

**Is the PSA a qualifier?**

- [ ] Yes
- [ ] No

**Have the Below Documents Been Provided to the Compliance Office?**

- [ ] Documented Test Score(s)
- [ ] Copy of H.S. and/or College Transcripts
- [ ] PSA Has Been Admitted to UGA

**Is an Academic Eligibility Evaluation Already Completed for This PSA?**

- [ ] Yes
- [ ] No
- [ ] Already Admitted

**Is the Prospect Registered with the NCAA Eligibility Center?**

- [ ] Yes
- [ ] No

**PSA’s Birthday:**

**Travel:**

**Arrival Date:**

**Arrival Time:**

**Does the visit take place during a Dead Period?**

- [ ] Yes
- [ ] No

**Traveling With Guests:**

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<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
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**I affirm that I fully complied with all NCAA, SEC, and University of Georgia rules and regulations while recruiting the prospect listed above.**

**Coach:**

**Printed Name:**

**Signature:**

**Date:**
# Pre-Visit Requirements

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<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date</th>
<th>Travel Approval</th>
<th>Transcripts</th>
<th>Test Score</th>
<th>NCAA IRL</th>
<th>OV Request Date</th>
<th>Final Approval</th>
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NCAA Bylaw: 13.1.3.3.1

- Any institutional coaching staff member may make unlimited phone calls to a PSA during the 5 days prior to the visit

- If official visit is cancelled, please notify the Compliance Office as soon as possible
NCAA Bylaws: 13.6.4; 13.6.4.1; 13.6.4.1.1

- An official visit shall not exceed 48 hours
- The 48 hour period begins at the time the PSA arrives on the institution’s campus
- If a coach accompanies a PSA on an official visit by automobile, the 48-hour period begins when the coach begins transporting the PSA to campus
- If a coach retrieves a PSA from a major airport, the 48 hour period begins when the PSA arrives on campus
NCAA Bylaws: 13.5.2.1 and 13.5.2.3

- PSA may be provided actual round-trip transportation costs

- Round trip from any location (return to origin)
  
  - If PSA does not return to point of origin, we may provide transportation to PSA’s home, educational institution or competition site, provided that the cost does not exceed the round-trip cost back to point of origin

- Airfare may not exceed coach (or comparable) cost
TRANSPORTATION

NCAA Bylaws: 13.5.2.2; 13.5.2.2.3; 13.5.2.6

• PSA traveling by automobile may receive round-trip mileage expenses at the same rate as institution’s staff members receive.

• A PSA’s relatives or legal guardians may receive cost-free transportation only by accompanying the PSA at the time that he/she is traveling to visit the campus by automobile and when being transported from the Atlanta airport.

• Men’s Basketball: an institution may pay the actual round-trip costs for a PSA’s parents or legal guardians (up to 2 people) to accompany the PSA on his official visit.
LODGING

NCAA Bylaws: 13.6.6; 13.6.7.1.1; 13.6.9

- Must be within a 30-mile radius of the institution’s campus
- Scale comparable to that of normal student life with no special accessories
  - No miscellaneous, personalized recruiting aids or decorative items
- Only PSA and the parents (or legal guardians) or spouse
- May pay PSA’s reasonable meals and lodging while in transit to and from campus from visit
NCAA Bylaw: 13.6.7.7

• PSA and parents or legal guardians, spouse and children may be provided three meals per day

• Meals must be comparable to those provided to student-athletes during the academic year

• A reasonable snack may be provided in addition to the three meals
NCAA Bylaws: 13.6.7.1 and 13.6.7.8

- PSA and parents (or legal guardians) may be provided:
  - Reasonable entertainment
  - $40 per day
  - Within 30 miles of campus
  - Normal retail cost
COMPLIMENTARY ADMISSIONS

NCAA Bylaws: 13.6.7.2; 13.6.7.2.1; 13.6.7.2.2; 13.6.7.2.3

- Maximum of three complimentary admissions to home athletics event within a 30-mile radius of campus

- Non-traditional family (divorce, separation, etc.) may receive two additional complimentary admissions to accommodate the step-parents

- PSA may not receive complimentary admissions to a conference tournament, NCAA or other post-season competition
NCAA Bylaw: 13.6.7.5

- Maximum of $40 per day to cover entertainment
  - May not be used for the purchase of souvenirs, such as t-shirts or other institutional items
  - Institution may provide a student host $20 for each additional PSA the host entertains

- May receive meals if accompanying PSA; only one student host per PSA may be provided a free meal

- May receive complimentary admissions to campus athletics event if accompanying PSA
• Cannot be reimbursed for mileage, meals, incidentals, etc. for transporting a PSA to the institution
## POST-VISIT REQUIREMENTS

### Official Visit Follow-up Forms

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Visit</th>
<th>Official Visit Form</th>
<th>Prospect Declaration Form</th>
<th>Mileage Reimbursement Form</th>
<th>Student Host Form</th>
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POST-VISIT REQUIREMENTS

University of Georgia Compliance Office
Post-Official Visit Summary Form

Name: ___________________________ Sport: ___________________________
City/State: ___________________________

Arrived From: ___________________________
Visit Started: Date __________ Time __________
Departed To: ___________________________
Visit Ended: Date __________ Time __________

Mode of Transportation: [ ] Air [ ] Car [ ] Driver (if car): ___________________________
If Air, Who provided transportation to/from airport: ___________________________

Name of Individuals with Prospect: ___________________________ (and Relationship)

Lodging Used for Prospect (and dates): ___________________________
Lodging Used for Parents (and dates): ___________________________

Please attach the following:
[ ] Meal Forms [ ] No Meals
[ ] Host Instruction Form [ ] No Host/Host Money
[ ] Host Entertainment Form [ ] No Host/Host Money
[ ] Mileage Reimbursement [ ] Done Prior to Visit/No Reimbursement

Coach’s Signature ___________________________________________ Date __________
Compliance Review ___________________________
DISCUSSION

Question & Answer Session:

NCAA Bylaw 13: Official Visits

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