



The University of Georgia[®]
Facilities Management Division

MEMORANDUM

To: Carla Williams
Executive Associate Athletic Director

From: Dexter L. Fisher
Director, Services Department

CC: John Bateman, Director of Marketing
Alan Thomas, Associate Athletic Director – External Operations
Matt Brachowski, Assistant Athletic Director – Event Management
Jim Booz, Senior Associate Athletic Director – Compliance
Steve Flippen, Director of Compliance
Andy Landers, Head Basketball Coach – Women’s
LaKeshia Frett Meredith – Director of Basketball Operations
Mark Fox, Head Basketball Coach – Men’s
Ben O’Brien, Spirit Coordinator
Pam Gauld, Program Specialist I
Donna Hallman, Program Specialist I
Kelly Mathis, Program Specialist I
Curtis Drake, Building Services Supervisor

Subject: **2013 Summer Camps (Coliseum Rental Usage)**

Date: Wednesday, January 30, 2013

This is a reminder that the start of summer camps is fast approaching, and I want to inform everyone involved of the cost of using the Coliseum this summer. The cost of using the Coliseum during the summer is \$135.00 per hour for the use of the A/C system.

Also, if the seating area within the Coliseum is littered and/or dirty, Facilities Management will charge the camp that for the clean-up at the appropriate clearing rate. As soon as coaches learn their camps itinerary, please send a copy of the dates and times of all camp activities at the Coliseum. If you have problems with A/C or housekeeping items, please call Curtis Drake, Building Supervisor, at 706-542-7581.

I have attached an outline for your use when sending the dates and times of your summer camps. Please use this format when sending the information.

Thank you for your cooperation with this matter. If you have any questions, please feel free to call me or Ashley Quick at 706-542-0293 or by email at dfisher@uga.edu or aquick@uga.edu.

Please use this outline as a guide for sending dates and times of your summer camps. Include only the dates and times for your camp on this form. The form may be faxed to 706-583-0813, emailed to aquick@uga.edu or mailed to the Services Department. Thank you for your cooperation.

Dexter L. Fisher, Facilities Management, Services Dept.

	Month	Day	Start Time	Ending Time
Camp 1				
Camp 2				
Camp 3				
Camp 4				